

**NANCY L. MCCONATHY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting
January 12, 2019
9:00 am**

- 1. ROLL CALL**
- 2. APPROVAL OF THE MINUTES**
- 3. CORRESPONDENCE**
- 4. LEGAL COUNSEL**
- 5. LIBRARIAN'S REPORT**

- 6. COMMITTEE REPORTS**
 - A. BUDGET AND FINANCE---Gary Holcomb**
 - B. POLICY AND BYLAWS ---Debra Williams**
 - C. PERSONNEL---Suzanne Downing**
 - D. PUBLIC RELATIONS---Debra Williams**

- 7. UNFINISHED BUSINESS**
 - A. Review of Proposed Salary Changes for staff**

- 8. NEW BUSINESS**
 - A. New Financial Policy review and Approval**
 - B. Proposed Salary Increase Approval**
 - C. Electronic Sign Approval**
 - D. Security Camera Proposal Review and Approval**
 - E. New Accountant Proposal**
 - F. New Employee Hire**
 - G. Candidates for April Election**
 - H. Comp Time Policy**
 - I. Outdoor Lighting Replacement**

- 9. AUDIENCE TO THE PUBLIC**

- 10. ADJOURNMENT**

**NANCY L. MCCONATHY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting
February 09, 2019
9:00 am**

- 1. ROLL CALL**
- 2. APPROVAL OF THE MINUTES**
- 3. CORRESPONDENCE**
- 4. LEGAL COUNSEL**
- 5. LIBRARIAN'S REPORT**

- 6. COMMITTEE REPORTS**
 - A. BUDGET AND FINANCE---Gary Holcomb**
 - B. POLICY AND BYLAWS ---Debra Williams**
 - C. PERSONNEL---Suzanne Downing**
 - D. PUBLIC RELATIONS---Debra Williams**

- 7. UNFINISHED BUSINESS**

None

- 8. NEW BUSINESS**
 - A. Electronic Sign Approval**
 - B. Security Camera Proposals Review and Approval**
 - C. Additional Security Measures**
 - D. Part Time Employee Benefits**
 - E. New Landscaping Company**
 - F. Warming Center**

- 9. AUDIENCE TO THE PUBLIC**

- 10. ADJOURNMENT**

**NANCY L. MCCONATHY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting
May 11, 2019
9:00 am**

- 1. ROLL CALL**
- 2. APPROVAL OF THE MINUTES**
- 3. CORRESPONDENCE**
- 4. LEGAL COUNSEL**
- 5. LIBRARIAN'S REPORT**

- 6. COMMITTEE REPORTS**
 - A. BUDGET AND FINANCE---Gary Holcomb**
 - B. POLICY AND BYLAWS ---Debra Williams**
 - C. PERSONNEL---Suzanne Downing**
 - D. PUBLIC RELATIONS---Debra Williams**

- 7. UNFINISHED BUSINESS**
 - A. Electronic Sign Update**

- 8. NEW BUSINESS**
 - A. Library Board Member Update**
 - B. Letters of Interest**
 - C. Voting procedures**
 - D. Financial Update**

- 9. Adjourn sine die**

- 10. Reconvene meeting**
 - A. Roll Call**
 - B. Swearing in**

- 11. AUDIENCE TO THE PUBLIC**

- 12. ADJOURNMENT**

**NANCY L. MCCONATHY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES**

Regular Meeting

June 08, 2019

9:00 am

- 1. ROLL CALL**
- 2. APPROVAL OF THE MINUTES**
- 3. CORRESPONDENCE**
- 4. LEGAL COUNSEL**
- 5. LIBRARIAN'S REPORT**

- 6. COMMITTEE REPORTS**
 - A. BUDGET AND FINANCE---Gary Holcomb**
 - B. POLICY AND BYLAWS ---**
 - C. PERSONNEL---Suzanne Downing**
 - D. PUBLIC RELATIONS---**

- 7. UNFINISHED BUSINESS**
 - A. Sign construction update**

- 8. NEW BUSINESS**
 - A. Appointment of Elizabeth Norcutt as Trustee**
 - B. Appointment of Crystal Parker as Trustee**
 - C. Appointment of Gary Holcomb as President**
 - D. Appointment of Merrionna Peirce as Treasurer**
 - E. Appointment of Suzanne Downing as Vice President**
 - F. Appointment of Catherine Boetcher as Secretary**
 - G. Review of the 2019-2020 Budget**

- 9. AUDIENCE TO THE PUBLIC**

- 10. ADJOURNMENT**

**NANCY L. MCCONATHY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting
July 10, 2019
5:30 pm**

- 1. ROLL CALL**
- 2. APPROVAL OF THE MINUTES**
- 3. CORRESPONDENCE**
- 4. LEGAL COUNSEL**
- 5. LIBRARIAN'S REPORT**

- 6. COMMITTEE REPORTS**
 - A. BUDGET AND FINANCE---Merrionna Pierce**
 - B. POLICY AND BYLAWS ---**
 - C. PERSONNEL---**
 - D. PUBLIC RELATIONS---**

- 7. UNFINISHED BUSINESS**
 - A. Sign construction update**
 - B. Board vs. Director Responsibilities**

- 8. NEW BUSINESS**
 - A. Resolution Declaring the Intent to Levy a Building Tax**
 - B. Tentative Budget Ordinance**

- 9. AUDIENCE TO THE PUBLIC**

- 10. ADJOURNMENT**

**NANCY L. MCCONATHY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting
September 14, 2019
9:00 am**

- 1. ROLL CALL**
- 2. APPROVAL OF THE MINUTES**
- 3. CORRESPONDENCE - FOIA's**
- 4. LEGAL COUNSEL**
- 5. LIBRARIAN'S REPORT**

- 6. COMMITTEE REPORTS**
 - A. BUDGET AND FINANCE---Merrionna Pierce**
 - B. POLICY AND BYLAWS ---**
 - C. PERSONNEL---**
 - D. PUBLIC RELATIONS---**

- 7. UNFINISHED BUSINESS**

- 8. NEW BUSINESS**
 - A. Land Use Survey**
 - B. District 168 Library Card proposal**
 - C. Impact Copier proposal**
 - D. File Cabinet and Shed Purchase**
 - E. Accountant/Audit Firm**
 - F Receipts and Disbursements**
 - G. Estimated Revenues**
 - H. Committee Appointments**
 - I. Maintenance Quotes**
 - J. Policy Changes**
 - K. Board Preferred Communication**
 - L. HR Company**
 - M. Friends of the Library**
 - N. Budget and Appropriations Ordinance**

- 9. AUDIENCE TO THE PUBLIC**

- 10. ADJOURNMENT**

**NANCY L. MCCONATHY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting
October 12, 2019**

- 1. ROLL CALL**
- 2. APPROVAL OF THE MINUTES**
- 3. CORRESPONDENCE**
- 4. LEGAL COUNSEL**
- 5. LIBRARIAN'S REPORT**

- 6. COMMITTEE REPORTS**
 - A. BUDGET AND FINANCE---Merrionna Pierce**
 - B. POLICY AND BYLAWS ---**
 - C. PERSONNEL---**
 - D. PUBLIC RELATIONS---**

- 7. UNFINISHED BUSINESS**
 - A. Committee Appointments**

- 8. NEW BUSINESS**
 - A. Copier Proposal**
 - B. Employee Evaluations**
 - C. Sign Policy**
 - D. Findings regarding Amount Necessary to be Raised in taxes.**
 - E. Tax Extension Allocation Resolution**
 - F. Camera Purchase**

- 9. AUDIENCE TO THE PUBLIC**

- 10. ADJOURNMENT**

**NANCY L. MCCONATHY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting
November 9, 2019**

- 1. ROLL CALL**
- 2. APPROVAL OF THE MINUTES**
- 3. CORRESPONDENCE**
- 4. LEGAL COUNSEL**
- 5. LIBRARIAN'S REPORT**

- 6. COMMITTEE REPORTS**
 - A. BUDGET AND FINANCE---Merrionna Pierce**
 - B. POLICY AND BYLAWS ---Catherine Boettcher**
 - C. PERSONNEL---Elizabeth Norcutt**
 - D. PUBLIC RELATIONS---Crystal Parker**

- 7. UNFINISHED BUSINESS**
 - A. Review of Proposed Salary Changes for a staff member**

- 8. NEW BUSINESS**
 - A. Lighting Proposal.**
 - B. HVAC Proposal**
 - C. Tax Levy Ordinance**
 - D. Resolution for Elevated Loss and Cost Factor for
2019 levy**
 - E. Photography Policy**

- 9. AUDIENCE TO THE PUBLIC**

- 10. ADJOURNMENT**

**NANCY L. MCCONATHY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Special Meeting
November 9, 2019**

- 1. ROLL CALL**
- 2. Truth in Taxation Hearing**
- 3. AUDIENCE TO THE PUBLIC**
- 4. ADJOURNMENT**