

**NANCY L. MCCONATHY PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES  
Regular Meeting  
August 11, 2021  
5:00 pm**

**Meeting will occur in Person and via Free Conference Call  
Call in number 617-793-8740**

- 1. ROLL CALL**
- 2. APPROVAL OF THE MINUTES**
- 3. CORRESPONDENCE**
- 4. LEGAL COUNSEL**
- 5. LIBRARIAN'S REPORT**
- 6. COMMITTEE REPORTS**
  - A. BUDGET AND FINANCE---Jacqueline McGee & Gary Holcomb**
  - B. POLICY AND BYLAWS --- Roger Strasemeier**
  - C. PERSONNEL--- Catherine Boettcher**
  - D. PUBLIC RELATIONS--- Mary Thompson**
- 7. UNFINISHED BUSINESS**
  - A. Alcohol Policy update**
  - B. Auditor Update**
  - C. Loan Update**
- 8. NEW BUSINESS**
  - A. Audience Participation Policy**
  - B. Passport Service**
  - C. Quality Alarm quotes**
  - C. AN ORDINANCE authorizing the issuance of not to exceed \$500,000 General Obligation Bonds (Alternate Revenue Source) of the Library District for the purpose of refunding outstanding obligations of the Library District.**
  - D. AN ORDINANCE of the Library District amending an ordinance previously adopted by the Board of Library Trustees of the Library District for the purpose of modifying certain terms of the Library District's outstanding notes.**
- 9. AUDIENCE TO THE PUBLIC**
- 10. ADJOURNMENT**

NANCY L. MCCONATHY PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES

Minutes of the Regular Board Meeting

June 9, 2021

President Dianne Sapp called the meeting to order at 5:01 P.M.

1. Roll Call: Present were: Catherine Boettcher, Carolyn Farmer, Gary Holcomb, Jacqueline McGee, Diane Sapp, Roger Strasemeier and Mary Thompson.  
Absent: none

Trustee Sapp stated that there will be a change to agenda. Trustee Boettcher stated that changing the agenda that has been posted would a violation of the Open Meetings Act. Trustee Sapp stated that her objection was noted. Trustee Sapp stated more discussion would occur in executive session.

2. Minutes: Trustee Boettcher made a motion to approve the May minutes as presented. Trustee McGee seconded the motion. Roll Call Vote: Catherine Boettcher, aye; Carolyn Farmer aye; Gary Holcomb, aye; Jacqueline McGee, aye; Roger Strasemeier, aye and Mary Thompson, aye. Six ayes and 0 nays. Motion carried.

Trustee Sapp asked that the floor be opened for public comment at this time. Debra Williams stated agenda items can not be moved with out making a motion to amend the agenda. Trustee Sapp stated that her comments were noted.

Trustee Sapp asked for a motion to approve Tim Lapp as the new legal counsel of record. Trustee Strasemeier asked why the Board was changing council since nothing had been presented to the Board prior to the meeting. Trustee Sapp stated it was common for new Board members to want to change things and have new representation. Trustee Sapp continued that a discussion regarding council will occur in Executive Session. Trustee Boettcher stated that Board is in violation of the Open Meetings Act. Trustee Sapp stated that her comments were noted. Trustee Sapp again asked for a motion to approve Tim Lapp as the new council. Trustee Thompson made the motion, Trustee Farmer seconded the motion. Roll Call Vote: Catherine Boettcher, no; Carolyn Farmer aye; Gary Holcomb, no; Jacqueline McGee, aye; Roger Strasemeier, no and Mary Thompson, aye. Three ayes and Three nays. Trustee Sapp was asked to vote to break the tie. Trustee Sapp voted aye, motion carried.

3. Executive Session: Trustee Sapp asked for a motion to adjourn into Executive Session. A motion was made Jacqueline McGee and seconded by Mary Thompson. Six ayes, 0 nays, motion carries.

Trustee Sapp reconvened the meeting.

4. Legal Counsel: None
5. Librarian's Report: As presented.
6. Committee Reports: A motion was made by Gary Holcomb and seconded by Catherine Boettcher to table all committee reports. Roll Call Vote: Catherine Boettcher, aye; Carolyn Farmer aye; Gary Holcomb, aye; Jacqueline McGee, aye; Roger Strasemeier, aye and Mary Thompson, aye. Six ayes and 0 nays. Motion carried.
  - A. Budget and Finance: Tabled
  - B. Policy and Bylaws: Tabled.
  - C. Personnel: Tabled
  - D. Public Relations: Tabled

7. Unfinished Business: None

8. New Business:

- A. Programming Liaison Dione Miller introduced the Summer Reading theme and encouraged all to participate.

B. The budget review was represented at this meeting. A motion was made by Catherine Boettcher and seconded by Gary Holcomb to table this discussion. Roll Call Vote: Catherine Boettcher, aye; Carolyn Farmer aye; Gary Holcomb, aye; Jacqueline McGee, aye; Roger Strasemeier, aye and Mary Thompson, aye. Six ayes and 0 nays. Motion carried.

C. Trustee Sapp asked to table this item. Six ayes and 0 nays. Motion carried.

D. The Cease and Desist letter was presented to the Board and reviewed by Director Williams-Baig. Director Williams-Baig stated she has presented supportive documentation to the Village Board and is awaiting a response. No action taken.

E. Director Williams-Baig presented the alcohol policy. A motion was made by Roger Strasemeier and seconded by Gary Holcomb to suspend alcohol at the paint parties until the situation is resolved with the Village. The budget review was represented at this meeting. A motion was made by Catherine Boettcher and seconded by Gary Holcomb to table this discussion. Roll Call Vote: Catherine Boettcher, aye; Carolyn Farmer aye; Gary Holcomb, aye; Jacqueline McGee, aye; Roger Strasemeier, aye and Mary Thompson, aye. Six ayes and 0 nays. Motion carried.

F. A motion was made by Catherine Boettcher and seconded by Mary Thompson to approve the meeting date and time changes in the Meeting Ordinance. Roll Call Vote: Catherine Boettcher, aye; Carolyn Farmer aye; Gary Holcomb, aye; Jacqueline McGee, aye; Roger Strasemeier, aye and Mary Thompson, aye. Six ayes and 0 nays. Motion carried.

G. Director Williams-Baig expressed that was a need to begin the audit process and that historically the Board has not been happy with the current auditors. A motion was made by Roger Strasemeier and seconded by Mary Thompson for Director Williams-Baig to begin the search for a new auditor. The budget review was represented at this meeting. A motion was made by Catherine Boettcher and seconded by Gary Holcomb to table this discussion. Roll Call Vote: Catherine Boettcher, aye; Carolyn Farmer aye; Gary Holcomb, aye; Jacqueline McGee, aye; Roger Strasemeier, aye and Mary Thompson, aye. Six ayes and 0 nays. Motion carried.

H. A review of Library hours was presented. No action taken.

I. Director Williams-Baig presented several staff concerns. Trustee Boettcher asked to have a special meeting to discuss these concerns. Trustee Strasemeier asked if the Board had any plans to address the concerns. Trustee Holcomb stated that the Board should have an open line of communication with the staff.

J. Item J was moved to prior to executive session.

K. A review of the faxing procedure done by staff was presented.

9. Audience to the Public:

1. Dionne Miller stated she had presented concerns as a staff member.
2. Larry Sapp stated that the staff should not expect an apology, all things said during the election was just politics.
3. Rahdonna Brown stated she hoped all entities in the Village could start to work together.

10. Adjournment: A motion was made by Gary Holcomb and seconded by Jacqueline McGee to adjourn the meeting at 6:58 p.m. Six ayes and zero nays. Motion carried.

Respectfully submitted,  
Rosie Williams-Baig

NANCY L. MCCONATHY PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES

Minutes of the Regular Board Meeting

July 14, 2021

President Dianne Sapp called the meeting to order at 5:06 P.M.

1. Roll Call: Present were: Catherine Boettcher, Carolyn Farmer, Gary Holcomb, Jacqueline McGee, Diane Sapp, Roger Strasemeier and Mary Thompson.  
Absent: none
2. Minutes: No minutes were presented for review
3. Correspondence: None
4. Legal Counsel: None
5. Librarian's Report: As presented.
6. Committee Reports:
  - A. Budget and Finance: Tabled
  - B. Policy and Bylaws: Tabled.
  - C. Personnel: Tabled
  - D. Public Relations: Tabled
7. Unfinished Business:
  - A. The FY 2021-2022 budget was reviewed. The accountant was present via zoom to answer questions. The salary amount listed includes all required raises, the presented increases previously tabled and allows for a 5,000dollar cushion. A motion was made by Gary Holcomb and seconded by Roger Strasemeier to approve the proposed budget. Roll Call Vote: Catherine Boettcher, aye; Carolyn Farmer aye; Gary Holcomb, aye; Jacqueline McGee, aye; Roger Strasemeier, aye and Mary Thompson, aye. Six ayes and 0 nays. Motion carried.
  - B. Director Williams-Baig stated that documentation was presented to the Village Board questioning the need for the Library to have a liquor license. No communication has been received from the Village. No action taken.
  - C. This item was presented in May 2021 and Employees 1 & 6 were tabled at that time. Trustee Strasemeier asked that this item be presented for discussion again. Additionally, employee number 5 is no longer employed, and the two new members would increase to 12.00 in January like all employees. Trustee Strasemeier stated that employee 1 and 6 should not receive the same percentage raise as the other staff of 9% but instead presented a wage increase of 5% starting January 2022. A motion was made by Catherine Boettcher and seconded by Mary Thompson to accept this suggestion. Roll Call Vote: Catherine Boettcher, aye; Carolyn Farmer aye; Gary Holcomb, aye; Jacqueline McGee, aye; Roger Strasemeier, aye and Mary Thompson, aye. Six ayes and 0 nays. Motion carried.
  - D. The above committees have not yet been assigned. Traditionally the Budget/Finance committee has be held by the treasurer and the other committees held by non-officer members. President Sapp asked for volunteers for the committees. A motion was made by Catherine Boettcher and seconded by Mary Thompson to accept the following Board members as chairs; Finance- McGee/Holcomb, Personnel- Boettcher, Policy -Strasemeier and Public Relations- Thompson. Roll Call Vote: Catherine Boettcher, aye; Carolyn Farmer aye; Gary Holcomb, aye; Jacqueline McGee, aye; Roger Strasemeier, aye and Mary Thompson, aye. Six ayes and 0 nays. Motion carried.
  - E. Library hours were once gain reviewed. No changes were made at this time. This item will be reviewed again once school begins to see if times adjusts need to be made.
  - F. Director Baig stated that all of the Auditors that the accountant suggested have been contacted and we are awaiting their responses.
  - G. We have been accepted into the LIMRICC insurance program. Again, this insurance will not begin until January 2022. The IGA needs to be completed and submitted by July 30<sup>th</sup> in order to begin on the January 1 2022 date.

A motion was made by Gary Holcomb and seconded by Jacqueline McGee to complete the IGA. Roll Call Vote: Catherine Boettcher, aye; Carolyn Farmer aye; Gary Holcomb, aye; Jacqueline McGee, aye; Roger Strasemeier, aye and Mary Thompson, aye. Six ayes and 0 nays. Motion carried.

8. New Business:

A. All requested documents have been submitted to the bank for review. Per our representative we hope to finalize everything by the end of the month. The number presented today are "worst case numbers" final numbers will be presented prior to completion. A special meeting will be required. No further action taken at this time.

B. Director Williams-Baig presented policy changes as it relates to library card issuance, renewal and replacement. A discussion was held regarding making cards good for two years instead of one, allowing patrons to show three items to prove residency if their ID does not have a Sauk Village address, and that out of district or tax-exempt properties will be charged per household, not per card. A motion was made by Gary Holcomb and seconded by Jacqueline McGee to accept these policy changes. Roll Call Vote: Catherine Boettcher, aye; Carolyn Farmer aye; Gary Holcomb, aye; Jacqueline McGee, aye; Roger Strasemeier, aye and Mary Thompson, aye. Six ayes and 0 nays. Motion carried.

C. A motion was made by Roger Strasemeier and seconded by Mary Thompson to the Budget and Appropriations Ordinance as presented. Roll Call Vote: Catherine Boettcher, aye; Carolyn Farmer aye; Gary Holcomb, aye; Jacqueline McGee, aye; Roger Strasemeier, aye and Mary Thompson, aye. Six ayes and 0 nays. Motion carried.

D. A motion was made by Roger Strasemeier and seconded by Jacqueline McGee to accept the .02% tax resolution. Roll Call Vote: Catherine Boettcher, aye; Carolyn Farmer aye; Gary Holcomb, aye; Jacqueline McGee, aye; Roger Strasemeier, aye and Mary Thompson, aye. Six ayes and 0 nays. Motion carried.

E. Director Williams-Baig reviewed the current bill payment process. No action was taken.

F. The Library would like to start offering the service of License plate stickers. The IGA would need to be submitted for the State of Illinois to approve us as a site. We can charge 9.50 per sticker that we submit. This would cover the 1.50 per sticker service fee charged. A motion was made by Gary Holcomb and seconded by Jacqueline McGee to approve the IGA. Roll Call Vote: Catherine Boettcher, aye; Carolyn Farmer aye; Gary Holcomb, aye; Jacqueline McGee, aye; Roger Strasemeier, aye and Mary Thompson, aye. Six ayes and 0 nays. Motion carried.

9. Audience to the Public:

1. Debbie Williams stated that the meeting ran really smoothly and that language may need to be reviewed regarding the library card policy as it seems unclear.

10. Adjournment: A motion was made by Gary Holcomb and seconded by Jacqueline McGee to adjourn the meeting at 6:07 p.m. Six ayes and zero nays. Motion carried.

Respectfully submitted,  
Rosie Williams-Baig

## **August 2021    LIBRARIAN'S REPORT**

I hope this message finds you all well and safe.

Since the last meeting, the Library staff have been in the process in the process of training our two newest staff members. Training has been going well. I was recently informed, however that one of the new employees has chosen to resign. I will begin looking for a replacement soon.

The staff would like to express their sincere thanks for having to opportunity to meet with the Board, old and new at the last staff meeting. In my opinion, a good time was had by all. I believe this was a necessary step in continuing the working bond that the Board and staff should have.

The Library held its Back to School Bash and Supply Giveaway on July 31<sup>st</sup>. This was a great success! Thank you for all of the Trustees who volunteered their time and or donated money for school supplies. Unlike 2019, we were able to pass out all 100 school supply bags between our event and the National Night Out!

The Board has yet to receive further communication from the Village of Sauk Village regarding the supportive documentation presented to them regarding the stated need for a liquor license. We are working to resolve this issue by the next paint party August 27<sup>th</sup>.

Our next large event will be the Trunk or Treat to be held on Saturday October 30<sup>th</sup> from 11 am to 3 pm. We hope to have the support from the Board at this event that we had at the Summer Bash.

Sincerely,  
Rosie Williams-Baig  
Director

## FINANCIAL REPORT

August 2021

**Dyer Bank and Trust**

PAYROLL \$50,984.03

GENERAL FUND \$ 37,935.28

MONEY MARKET \$53,813.83

PETTY CASH \$2,199.43

CHECKING \$2,297.26

Total: \$ 189,751.89

Loan

\$448,062.10

July 2021

**Dyer Bank and Trust**

PAYROLL \$59,721.79

GENERAL FUND \$ 15,623.87

MONEY MARKET \$78,812.64

PETTY CASH \$1,214.16

CHECKING \$4,589.16

Total: \$ 159,961.38

Loan

\$448,062.10

## Auditor Quotes

1.) \$9,920 ('21), 10,2000 ('22) 10,500 (23) Lauterbach & Amen, LLP

2.) \$7,500 ('21) 7,700 ('22) 7,900 ('23)- Sikich

3.) 12,500 ('21) - GW & Associates

4.) 8,450 ('21) - Hearne & Associates (CURRENT AUDITORS)



Section 4.05 Written minutes shall be kept for all meetings, whether open or closed session. All minutes must have the meeting date, time and location; a list of the names of all Trustees who were present or absent for the meeting; a summary of each discussion for all items on the agenda; and a record of all votes taken on each item.

Section 4.06 Public Comment

- (a) Any person who desires to comment on Library matters during a regular Board meeting shall be required to identify themselves by name prior to making their comment. Each speaker shall have one opportunity to speak with a maximum of three minutes to express their comments or questions. The President of the Board shall be entrusted to terminate individual or comments as a whole for repetitive, not library related, political, divisive or disruptive comments.
- (b) The total time allotted for public comment shall be thirty minutes per meeting.
- (c) Individual time allotment and total comment time allotment may be extended by a two-thirds majority vote of the members present at that meeting.

Section 4.07 Special and or Emergency meetings shall be called by the President, Secretary of four Trustees. Audience participation during special or emergency meetings shall be focused solely on the items listed on the agenda. Special meeting notice and packet information will be provided to all Trustees at least 48 hours prior to the date and time of the posted meeting. Emergency meeting notice and packet information will be provided to all Trustees at least 24 hours prior to the date and time of the posted meeting.

Section 4.08 All meeting notices shall be placed in a highly visible area inside the library 48 hours prior to the date and time of in the meeting in accordance with the Open Meetings Act.

Section 4.09 If a Trustee is unable to physically attend a meeting they are able to to attend the meeting virtually. Trustees participating virtually shall have the same rights, privilege and responsibilities

## Quality Alarm Quotes

- 1.) \$800.00 -Replace all 16 smoke detectors. These detectors will work with our current fire panel. Our current detectors and panel were installed 15 years ago with the building opening. There is an updated panel, but the older detectors will not work with the new panel. The technician stated that the panel “seems to be fine”
- 2.) \$2000.00- Replace all 16 smoke detectors and a new panel. The new detectors have the same life span of 10-15 years.

MINUTES of a regular public meeting of The Board of Library Trustees of the Nancy L. McConathy Public Library District, Cook County, Illinois, held at the Nancy L. McConathy Public Library, 21737 Jeffery Avenue, Sauk Village, Illinois, in the District, at 5:00 o'clock P.M., on the 11th day of August, 2021.

\* \* \*

The meeting was called to order by the President, and upon the roll being called, Diane Sapp, the President, and the following Trustees were physically present at said location:

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The following Trustees were allowed by a majority of the Trustees of The Board of Library Trustees in accordance with and to the extent allowed by the rules adopted by The Board of Library Trustees to attend the meeting by video or audio conference: \_\_\_\_\_

No Trustee was not permitted to attend the meeting by video or audio conference.

The following Trustees were absent and did not participate in the meeting in any manner or to any extent whatsoever: \_\_\_\_\_

The President announced that the next item of business before The Board of Library Trustees was the consideration of an ordinance amending an ordinance adopted on the 6th day of August, 2016, to modify certain provisions of the District's outstanding notes issued on August 19, 2016.

Whereupon Trustee \_\_\_\_\_ presented and the Secretary read by title an ordinance as follows, a copy of which was provided to each Trustee of The Board of Library Trustees prior to said meeting and to everyone in attendance at said meeting who requested a copy:

ORDINANCE of the Nancy L. McConathy Public Library District, Cook and Will Counties, Illinois, amending an ordinance adopted by The Board of Library Trustees of said Library District on August 6, 2016, for the purpose of modifying certain terms of the outstanding notes of the Library District authorized thereby.

\* \* \*

WHEREAS, The Board of Library Trustees (the "*Board*") of the Nancy L. McConathy Public Library District, Cook and Will Counties, Illinois (the "*District*"), on the 6th day of August, 2016, adopted an ordinance entitled:

AN ORDINANCE of the Nancy L. McConathy Public Library, Cook and Will Counties, Illinois, authorizing and providing for a Refunding Loan Agreement for the purpose of refunding an outstanding installment purchase contract in the form of a mortgage of the District, and authorizing and providing for the issue of a \$660,946 Note evidencing the rights to payment under such Refunding Loan Agreement, prescribing the details of the Refunding Loan Agreement and Note, and providing for the security for and means of payment under the Refunding Loan Agreement and the Note.

(the "*Note Ordinance*"); and

WHEREAS, pursuant to the Note Ordinance, the District issued its notes on August 19, 2016 (the "*2016 Notes*"); and

WHEREAS, the 2016 Notes were sold to Old Plank Trail Community Bank, N.A. (the "*Purchaser*"), in a private placement transaction, and the Purchaser remains the holder of all of the outstanding 2016 Notes on the date hereof; and

WHEREAS, the Board has determined and does hereby determine that it is necessary and in the best interests of the District that the terms of the 2016 Notes related to the maturity date thereof (the "*Amendment*") be amended; and

WHEREAS, the Purchaser has consented to the Amendment as set forth in this Ordinance:

NOW, THEREFORE, Be It Ordained by The Board of Library Trustees of the Nancy L. McConathy Public Library District, Cook and Will Counties, Illinois, as follows:

*Section 1. Incorporation of Preambles.* The Board hereby finds that all of the recitals contained in the preambles to this Ordinance are full, true and correct and does incorporate them into this Ordinance by this reference. Terms used and not otherwise defined herein shall have the meanings set forth in the Note Ordinance.

*Section 2. The Modified Terms.* The Amendment consists of changing the final maturity of the 2016 Notes to January 1, 2022. Between the original maturity date of the 2016 Notes and January 1, 2022, the payments on the 2016 Notes shall be equal to the monthly payments made by the District prior to this Amendment.

*Section 3. Filing; Delivery of Revised Note.* A certified copy of this Ordinance shall be filed with the Secretary of the Board, and the Secretary shall in the future attach a certified copy of this Ordinance to the Note Ordinance whenever the Secretary makes available a copy of the Note Ordinance. In connection with the Amendment, the Purchaser shall provide the District with a revised amortization schedule with respect to the Notes, which amortization schedule shall be appended to the Note as set forth in the Note Ordinance. Alternatively, the District may, at the request of the Purchaser, execute a replacement Note in the form set forth in the Note Ordinance, with such changes as necessary to reflect the Amendment, executed as described in the Note Ordinance. The form of Note executed in connection with the original issuance of the Note shall be destroyed upon delivery of said revised Note to the Purchaser.

*Section 4. Further Acts.* The President and Secretary of the Board are hereby authorized to take such all such actions, including, but not limited to, executing documents, entering into agreements with the Purchaser, and filing forms with the Internal Revenue Service, as may be necessary to effectuate the Amendment.

*Section 5. Effective Date.* This Ordinance becomes effective upon adoption, *provided*, however, that the Amendment become effective upon delivery of the revised amortization schedule by the Purchaser or of the revised Note to the Purchaser.

*Section 6. Severability.* If any section, paragraph, clause or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Ordinance.

*Section 7. Repeal.* All Ordinances or parts thereof in conflict herewith be and the same are hereby repealed to the extent of such conflict, and this Ordinance shall be in full force and effect forthwith upon its adoption.

Adopted August 11, 2021.

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President, The Board of Library Trustees,  
Nancy L. McConathy Public Library  
District, Cook and Will Counties, Illinois

Attest:

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Secretary, The Board of Library Trustees,  
Nancy L. McConathy Public Library District,  
Cook and Will Counties, Illinois

Trustee \_\_\_\_\_ moved and Trustee \_\_\_\_\_ seconded the motion that said Ordinance as presented and read by title be adopted.

After a full and complete discussion thereof, the President directed that the roll be called for a vote upon the motion to adopt said ordinance.

Upon the roll being called, the following Trustees voted AYE: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The following Trustees voted NAY: \_\_\_\_\_

Whereupon the President declared the motion carried and the ordinance adopted, and henceforth did approve and sign the same in open meeting and did direct the Secretary to record the same in full in the records of The Board of Library Trustees of the Nancy L. McConathy Public Library District, Cook and Will Counties, Illinois, which was done.

Other business not pertinent to the adoption of said Ordinance was duly transacted at the meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

\_\_\_\_\_  
Secretary



STATE OF ILLINOIS        )  
  ) SS  
COUNTY OF COOK         )

**CERTIFICATION OF MINUTES AND ORDINANCE**

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of The Board of Library Trustees (the "*Board*") of the Nancy L. McConathy Public Library District, Cook and Will Counties, Illinois (the "*District*"), and as such official I am the keeper of the books, records, files, and journal of proceedings of the District and the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 11th day of August, 2021, insofar as same relates to the adoption of an ordinance entitled:

ORDINANCE of the Nancy L. McConathy Public Library District, Cook and Will Counties, Illinois, amending an ordinance adopted by The Board of Library Trustees of said Library District on August 6, 2016, for the purpose of modifying certain terms of the outstanding notes of the Library District authorized thereby.

a true, correct and complete copy of which said ordinance as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said ordinance were taken openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 48-hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict accordance with the provisions of the Public Library District Act of 1991 of the State of Illinois, as amended, the Open Meetings Act of the State of Illinois, as amended, and the Local Government Debt Reform Act of the State of Illinois, as amended, and that the Board has complied with all of the applicable provisions of said Acts and its procedural rules in the adoption of said ordinance.

I do further certify that within three (3) days after enactment of said ordinance, a true, correct and complete copy of said ordinance was posted in a public area of the District library building and remained posted for 14 days, and a certified copy of said ordinance was maintained at the library operated by the District and such copy was made available for public inspection.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 11th day of August,  
2021.

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Secretary, The Board of Library Trustees,  
Nancy L. McConathy Public Library District,  
Cook and Will Counties, Illinois

[SEAL]

MINUTES of a regular public meeting of The Board of Library Trustees of the Nancy L. McConathy Public Library District, Cook County, Illinois, held at the Nancy L. McConathy Public Library, 21737 Jeffery Avenue, Sauk Village, Illinois, in the District, at 5:00 o'clock P.M., on the 11th day of August, 2021.

\* \* \*

The meeting was called to order by the President, and upon the roll being called, Diane Sapp, the President, and the following Trustees were physically present at said location:

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The following Trustees were allowed by a majority of the Trustees of The Board of Library Trustees in accordance with and to the extent allowed by the rules adopted by The Board of Library Trustees to attend the meeting by video or audio conference: \_\_\_\_\_

No Trustee was not permitted to attend the meeting by video or audio conference.

The following Trustees were absent and did not participate in the meeting in any manner or to any extent whatsoever: \_\_\_\_\_

The President announced that The Board of Library Trustees would next consider the adoption of an ordinance authorizing the issuance of general obligation alternate bonds and directing the publication of a notice setting forth the determination of The Board of Library Trustees to issue such bonds for the purpose of refunding outstanding obligations of the District.

Whereupon Trustee \_\_\_\_\_ presented and the Secretary read by title an ordinance as follows, a copy of which was provided to each Trustee prior to said meeting and to everyone in attendance at said meeting who requested a copy:

**NOTICE OF INTENT TO ISSUE BONDS  
AND RIGHT TO FILE PETITION**

Notice is hereby given that pursuant to an ordinance (the "*Ordinance*"), adopted on August 11, 2021, by The Board of Library Trustees (the "*Board*") of the Nancy L. McConathy Public Library District, Cook and Will Counties, Illinois (the "*District*"), the District intends to issue its alternate bonds (the "*Bonds*"), in the aggregate principal amount of not to exceed \$500,000 for the purpose of refunding certain outstanding obligations of the District. The revenue sources that will be pledged to the payment of principal of and interest on the Bonds will be those taxes imposed by the District for the establishment, maintenance and support of a public library or libraries within the District and such other funds of the District as may be lawfully available and annually appropriated for such payment. If such revenue sources are insufficient to pay the Bonds, ad valorem property taxes levied upon all taxable property in the District without limitation as to rate or amount are authorized to be extended and collected to pay the principal of and interest on the Bonds. A complete copy of the Ordinance follows this notice.

Notice is hereby further given that if a petition signed by 461 or more voters of the District, said number of voters being equal to the greater of (i) 7.5% of the registered voters of the District or (ii) 200 of those registered voters or 15% of the registered voters whichever is less, is filed with the Secretary of the Board (the "*Secretary*") within thirty (30) days after the date of publication of the Ordinance and this notice, an election on the proposition to issue the Bonds shall be held on the 28th day of June, 2022. The Circuit Court may declare that an emergency referendum should be held prior to said election date pursuant to the provisions of Section 2A-1.4 of the Election Code of the State of Illinois, as amended. If no such petition is filed with the Secretary within said thirty (30) day period, then the District shall thereafter be authorized to issue the Bonds for the purposes hereinabove provided.

A complete copy of the Ordinance follows this notice.

By order of The Board of Library Trustees of the District.

DATED this 11th day of August, 2021.

Carolyn Farmer  
Secretary, The Board of Library Trustees,  
Nancy L. McConathy Public Library  
District, Cook and Will Counties,  
Illinois

**ORDINANCE NO. 2021-03**

AN ORDINANCE authorizing the issuance of not to exceed \$500,000 General Obligation Bonds (Alternate Revenue Source) of the Nancy L. McConathy Public Library District, Cook and Will Counties, Illinois, for the purpose of refunding outstanding obligations of the Library District.

\* \* \*

WHEREAS, the Nancy L. McConathy Public Library District, Cook and Will Counties, Illinois (the "*District*"), is a duly organized and existing public library district created under the provisions of the laws of the State of Illinois, and is now operating under the provisions of the Public Library District Act of 1991 of the State of Illinois, and all laws amendatory thereof and supplementary thereto, including the Local Government Debt Reform Act of the State of Illinois, as amended (the "*Act*"); and

WHEREAS, The Board of Library Trustees of the District (the "*Board*") has previously authorized and there remain outstanding certain notes issued by the District in calendar year 2016 (the "*Outstanding Obligations*"); and

WHEREAS, the Board has determined that it is advisable, necessary and in the best interests of the District to refund all or a portion of the Outstanding Obligations (the "*Refunding*") in order to restructure the debt burden of the District; and

WHEREAS, the estimated cost of the Refunding will not exceed \$500,000, and there are insufficient funds on hand and lawfully available to pay such costs; and

WHEREAS, the costs of the Refunding are expected to be paid for from the proceeds of alternate bonds authorized to be issued pursuant to the Act; and

WHEREAS, it is necessary and in the best interests of the District to proceed with the Refunding and in order to raise the funds required to pay the costs thereof it will be necessary for the District to borrow an amount not to exceed \$500,000 and in evidence thereof to issue

alternate bonds in an aggregate principal amount not to exceed \$500,000, all in accordance with the Act; and

WHEREAS, the revenue sources that will be pledged to the payment of the principal of and interest on said alternate bonds will be those taxes imposed by the District for the establishment, maintenance and support of a public library or libraries within the District and such other funds of the District as may be lawfully available and annually appropriated for such payment; and

WHEREAS, if such revenue sources are insufficient to pay said alternate bonds, ad valorem property taxes levied upon all taxable property in the District without limitation as to rate or amount are authorized to be extended and collected to pay the principal of and interest on said alternate bonds:

NOW, THEREFORE, Be It Ordained by The Board of Library Trustees of the Nancy L. McConathy Public Library District, Cook and Will Counties, Illinois, as follows:

*Section 1. Incorporation of Preambles.* The Board hereby finds that all of the recitals contained in the preambles to this Ordinance are full, true and correct and does incorporate them into this Ordinance by this reference.

*Section 2. Determination To Issue Bonds.* It is necessary and in the best interests of the District to proceed with the Refunding in accordance with the preliminary plans and estimate of cost as described, and for such purpose alternate bonds of the District are hereby authorized to be issued and sold from time to time in an aggregate principal amount not to exceed \$500,000, known as “General Obligation Bonds (Alternate Revenue Source)” of the District and bearing such additional description(s) and series designation(s) as may be appropriate (the “Bonds”).

*Section 3. Publication.* This Ordinance, together with a notice in the statutory form (the “Notice”), shall be published once in the *Chicago Sun-Times*, the same being a newspaper of general circulation in the District. If no petition, signed by 461 electors, the same being equal

to the greater of (i) 7.5% of the number of registered voters in the District or (ii) 200 of those registered voters or 15% of those registered voters, whichever is less, asking that the issuance of the Bonds be submitted to referendum is filed with the Secretary of the Board within thirty (30) days after the date of the publication of this Ordinance and the Notice, then the Bonds shall be authorized to be issued.

*Section 4. Additional Ordinances.* If no petition meeting the requirements of applicable law is filed during the petition period hereinabove referred to, the Board may adopt additional ordinances or proceedings supplementing or amending this Ordinance providing for the issuance and sale of the Bonds and prescribing all the details of the Bonds, so long as the maximum amount of the Bonds as set forth in this Ordinance is not exceeded and there is no material change in the Refunding described herein. Such additional ordinances or proceedings shall in all instances become effective in accordance with applicable law. This Ordinance, together with such additional ordinances or proceedings, shall constitute complete authority for the issuance of the Bonds under applicable law.

*Section 5. Posting.* Within three (3) days after enactment hereof, a true, correct and complete copy of this Ordinance shall be posted in a public area of the District library building and shall remain posted for 14 days, and a certified copy hereof shall be maintained at the library operated by the District and such copy shall be made available for public inspection.

*Section 6. Severability.* If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this Ordinance.

*Section 7. Repealer.* All ordinances, resolutions or orders, or parts thereof, in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

ADOPTED by The Board of Library Trustees on August 11, 2021.

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President, The Board of Library Trustees,  
Nancy L. McConathy Public Library  
District, Cook and Will Counties, Illinois

Attest:

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Secretary, The Board of Library Trustees,  
Nancy L. McConathy Public Library District,  
Cook and Will Counties, Illinois



Trustee \_\_\_\_\_ moved and Trustee \_\_\_\_\_ seconded the motion that said Ordinance as presented and read by title be adopted.

After a full and complete discussion thereof, the President directed that the roll be called for a vote upon the motion to adopt said ordinance.

Upon the roll being called, the following Trustees voted AYE: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

The following Trustees voted NAY: \_\_\_\_\_

Whereupon the President declared the motion carried and the ordinance adopted, and henceforth did approve and sign the same in open meeting and did direct the Secretary to record the same in full in the records of The Board of Library Trustees of the Nancy L. McConathy Public Library District, Cook and Will Counties, Illinois, which was done.

Other business not pertinent to the adoption of said ordinance was duly transacted at said meeting.

Upon motion duly made and seconded, the meeting was adjourned.

\_\_\_\_\_  
Secretary, The Board of Library Trustees,  
Nancy L. McConathy Public Library  
District, Cook and Will Counties, Illinois

STATE OF ILLINOIS        )  
  ) SS  
COUNTY OF COOK         )

**CERTIFICATION OF ORDINANCE AND MINUTES**

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of The Board of Library Trustees (the "*Board*") of the Nancy L. McConathy Public Library District, Cook and Will Counties, Illinois (the "*District*"), and as such official I am the keeper of the books, records, files, and journal of proceedings of the District and the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 11th day of August, 2021, insofar as same relates to the adoption of an ordinance entitled:

AN ORDINANCE authorizing the issuance of not to exceed \$500,000 General Obligation Bonds (Alternate Revenue Source) of the Nancy L. McConathy Public Library District, Cook and Will Counties, Illinois, for the purposes of repairing, remodeling, improving and equipping the LaGrange Park Public Library Building and refunding certain outstanding obligations of said Library District.

a true, correct and complete copy of which said ordinance as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said ordinance were taken openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 48-hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict accordance with the provisions of the Public Library District Act of 1991 of the State of Illinois, as amended, the Open Meetings Act of the State of Illinois, as amended, and the Local Government Debt Reform Act of the State of Illinois, as amended, and that the Board has complied with all of the applicable provisions of said Acts and its procedural rules in the adoption of said ordinance.

I do further certify that within three (3) days after enactment of said ordinance, a true, correct and complete copy of said ordinance was posted in a public area of the District library building and remained posted for 14 days, and a certified copy of said ordinance was maintained at the library operated by the District and such copy was made available for public inspection.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the District,  
this 11th day of August, 2021.

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Secretary, The Board of Library Trustees,  
Nancy L. McConathy Public Library  
District, Cook and Will Counties,  
Illinois

[SEAL]

**PETITION**

To the Secretary of The Board of Library Trustees of the Nancy L. McConathy Public Library District, Cook and Will Counties, Illinois:

We, the undersigned, being registered voters of the Nancy L. McConathy Public Library District, Cook and Will Counties, Illinois, do hereby petition you to cause the following question to be submitted to the voters of said Library District: "Shall the Nancy L. McConathy Public Library District, Cook and Will Counties, Illinois, be authorized to issue not to exceed \$500,000 general obligation alternate bonds for the purpose of refunding certain outstanding obligations of said Library District, as provided for by an ordinance adopted by The Board of Library Trustees of said Library District on the 11th day of August, 2021, with those taxes imposed by said Library District for the establishment, maintenance and support of a public library or libraries within said Library District and such other funds of said Library District as may be lawfully available and annually appropriated for such payment to be the revenue sources to be used to pay the principal of and interest on said bonds, unless said revenue sources are insufficient to pay said bonds, in which case ad valorem property taxes upon all taxable property in said Library District without limitation as to rate or amount are authorized to be extended for such purpose?", and we do hereby further request that said question be certified to the County Clerk of The County of Cook, Illinois, and submitted to the voters of said Library District at the general primary election to be held on the 28th day of June, 2022:

SIGNATURE	PRINTED NAME	STREET ADDRESS OR RURAL ROUTE NUMBER	CITY, VILLAGE OR TOWN	
_____	_____	_____	_____	_____ County, Illinois
_____	_____	_____	_____	_____ County, Illinois
_____	_____	_____	_____	_____ County, Illinois
_____	_____	_____	_____	_____ County, Illinois
_____	_____	_____	_____	_____ County, Illinois
_____	_____	_____	_____	_____ County, Illinois
_____	_____	_____	_____	_____ County, Illinois
_____	_____	_____	_____	_____ County, Illinois
_____	_____	_____	_____	_____ County, Illinois
_____	_____	_____	_____	_____ County, Illinois

The undersigned, being first duly sworn, deposes and certifies that he or she is at least 18 years of age, his or her residence address is \_\_\_\_\_ (Street Address), \_\_\_\_\_ (City, Village or Town), \_\_\_\_\_ County, \_\_\_\_\_ (State), that he or she is a citizen of the United States of America, that the signatures on the foregoing petition were signed in his or her presence and are genuine, that to the best of his or her knowledge and belief the persons so signing were at the time of signing said petition registered voters of said Library District and that their respective residences are correctly stated therein.

Signed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_

Illinois Notary Public

My commission expires \_\_\_\_\_

(NOTARY SEAL)