

**Nancy L. McConathy Public Library District
Board of Trustees – Regular Meeting Minutes
January 22, 2026**

1. Call to Order

The regular meeting of the Board of Trustees was called to order at 5:15 PM.

2. Roll Call

Present: Mary Thompson, President; Gary Holcomb, Vice President; Linda Todd, Treasurer; Stacy Parker, Trustee; Quinne Arruella, Trustee; Merrionna Pierce, Trustee; Rosie Williams-Baig, Library Director.

Also Present: Karlyn Boens, Trustee/Secretary (arrived at 5:19 PM).

3. Approval of Minutes

Trustee Stacy Parker made a motion to approve the minutes with an amendment to the Contract Renewals section. The amendment clarified that for the Lead Circulation contract, Vice President Gary Holcomb motioned to approve the contract as written and Secretary Karlyn Boens seconded the motion. The corrected vote on the Lead Circulation contract reflected ayes by Vice President Gary Holcomb and Trustee Karlyn Boens, with Trustee Stacy Parker abstaining.

The minutes were approved as amended by Trustee Stacy Parker and Vice President Gary Holcomb, with Trustee Quinne Arruella, Trustee Linda Todd, and Trustee Merrionna Pierce abstaining due to absence at the prior meeting.

4. Correspondence

Correspondence was received regarding a lawsuit involving Taylor Technology.

5. Legal Counsel

There was no report from legal counsel.

6. Librarian's Report

The Librarian's Report was read as submitted.

7. Committee Reports

Budget and Finance: Report read by Linda Todd.

Policy and Bylaws: Trustee Stacy Parker reported that effective January 1, 2026, libraries are required to keep Narcan accessible to the public. The health department will supply Narcan and training when needed. Trustee Stacy Parker donated a storage box to be placed in the library corridor.

Personnel: No report.

Public Relations: No report.

Friends of the Library: No report.

8. Unfinished Business

There was no unfinished business.

9. New Business

A. Resolution Abating the Tax for Debt Service

Director Rosie Williams-Baig explained the current building loan and the process for submitting a tax abatement resolution to Cook and Will Counties.

Trustee Stacy Parker motioned to approve the resolution, seconded by Trustee Linda Todd. The motion was approved by Vice President Gary Holcomb, Trustee Linda Todd, Trustee Stacy Parker, Trustee Quinne Arruella, Trustee Merrionna Pierce, and Trustee Karlyn Boens.

B. Tax Money Update

Director Williams-Baig reported the library received \$87,000 in tax revenue and anticipates approximately \$7,000 more.

C. Library Hours

Director Williams-Baig reported adjustments allowing the library to remain open Monday–Thursday, 9:30 AM–6:00 PM.

Trustee Quinne Arruella motioned to approve the weekday hours, Monday-Thursday, 9:30 AM- 6:00 PM, seconded by Trustee Linda Todd. The motion was approved by Vice President Gary Holcomb, Trustee Linda Todd, Trustee Stacy Parker, Trustee Quinne Arruella, Trustee Merrionna Pierce, and Trustee Karlyn Boens.

Vice President Gary Holcomb motioned to approve opening the library the third Saturday of each month, 9:30 AM–2:00 PM beginning February 2026, seconded by Trustee Linda Todd. The motion was approved by Vice President Gary Holcomb, Trustee Linda Todd, Trustee Stacy Parker, Trustee Quinne Arruella, Trustee Merrionna Pierce, and Trustee Karlyn Boens.

D. Comp Time Policy

Director Williams-Baig proposed aligning the comp time policy for salaried staff with the fiscal year ending June 30.

Trustee Karlyn Boens motioned to amend the policy, seconded by Trustee Quinne Arruella. The motion was approved by Vice President Gary Holcomb, Trustee Linda Todd, Trustee Stacy Parker, Trustee Quinne Arruella, Trustee Merrionna Pierce, and Trustee Karlyn Boens.

E. 20th Anniversary of the Library

Director Williams-Baig will present ideas for honoring the library’s 20th anniversary at the next meeting.

10. Audience to the Public

There was no audience present.

11. Adjournment

Trustee Stacy Parker motioned to adjourn the meeting, seconded by Trustee Linda Todd. The motion was approved by Vice President Gary Holcomb, Trustee Linda Todd, Trustee Stacy Parker, Trustee Quinne Arruella, Trustee Merrionna Pierce, and Trustee Karlyn Boens. The meeting adjourned at 6:15 PM.

Prepared and Submitted by Karlyn Boens, Secretary

